

ROUTING AND TRANSMITTAL SLIP		Date	
		8 May 87	
TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	C/B&FB	<i>[Signature]</i>	-
2.	EO		
3.	DD/L	<i>[Signature]</i>	5/11
4.	D/L	<i>[Signature]</i>	11/5
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Text has been concurred by FMD.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
C/OL/B&FB	2G10P
	Phone No.

5041-102

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OPTIONAL FORM 41 (Rev. 7-78)
Prescribed by GSA
FPMR (41 CFR) 101-11.306

STAT

F/W

11 MAY 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Request for Reprogramming

1. This memorandum requests authorization to reprogram \$380,000 from several Facility Management Division (FMD) Fans to Headquarters Engineering Support (78-1125, SOC 2540) to cover a projected shortfall in funds to cover the Dicon contract.

2. Dicon provides OL/FMD with all construction, engineering and renovation design support, as well as, personnel to support the Headquarters consolidation effort. Funding for Headquarters Engineering Support was initially adequate to cover these requirements. However, a \$1.3 million DDA Unallocated cut taken from Headquarters Engineering Support severely limited our capabilities in this area. Currently, \$800,000 remains frozen. FMD has carefully reviewed all of its accounts and minimized its other activities in order to refocus its spending plan. Supplies, furniture, and service contracts have been reduced to a minimum operating level to fund the critical support requirements provided by Dicon.

3. Authorization is requested for the following reprogramming:

ACTIVITY	FAN	SOC	AMOUNT
Personnel Supplies	78-1070	2607	(\$ 42,000)
Furniture/Furnishings	78-1076	2607	(44,000)
Mail & Courier	78-1081	2607	(13,000)
	78-1081	3107	(17,000)
Motor Pool	78-1084	2510	(7,000)
	78-1084	2607	(40,000)
Building Services	78-1085	2540	(100,000)
	78-1085	2502	(45,000)
Renovation & Repair	78-1100	2540	(72,000)
Hqs Engineering Support	78-1125	2540	380,000

John M. Ray

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C O N F I D E N T I A L OL 1042-87

C O N F I D E N T I A L

SUBJECT: Request for Reprogramming

APPROVED:

[Redacted Signature]

Deputy Director for Administration

22 May 87
Date

25X1

Attachments: A-D

OL/B&F, [Redacted]

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- 1 - OL Files
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